



Robert Rodrigue, Principal
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Good Afternoon Mill Stream Families,

I am reaching out this afternoon to provide information regarding a handful of new protocols at Mill Stream Elementary School this year that have resulted in a couple of significant changes in a few of our routines and procedures. I first want to apologize for any inconveniences these unexpected changes in protocols have caused. The main reason I did not communicate this information previously was because I wanted to give parents the most accurate information and am hoping that after three days we are able to modify these changes as we attempt to make these processes as efficient as possible. I have outlined the changes below.

Arrival: As most are aware, there is an extreme shortage in transportation in school districts across the state. Due to this shortage, there could be one bus arriving at our school that will be making a second bus run, resulting in a small group of students arriving at Mill Stream a bit earlier than usual. Despite this, student supervision starts at 7:45 am. Please do not drop off students prior to this, as it creates safety issues.

Breakfast: We have started serving breakfast in the cafeteria this year. The reason for this change is because we now need to check in every student that eats breakfasts. When students arrive at school, regardless if they are a parent drop-off, walker or bus student, they will need to report to the cafeteria if they need breakfast and then report to their 7:45 designated areas. Just as a reminder students in Kindergarten through grade two are accessing the playground unless there is inclement weather. If the weather is not conducive to going outside, these students will report to the classrooms. All other students that attend MSES will report to their classrooms at 7:45 when they arrive.

Dismissal: In order to keep our students safe, we have implemented a sign out process for students that are parent pickups. Staff will be outside with clipboards at approximately 2:05 to start acquiring signatures. Once students are dismissed from their classrooms at 2:15, they will then report to the cafeteria, where staff will dismiss them to either parents or guardians as sign outs are confirmed. We have become more efficient each day with this process, and students were all to their parents and guardians by 2:28. I know we will get better with this!

Again, I am sorry that these changes were unexpected. Thank you in advance for your patience and understanding as we navigate these procedures over the next week or so. As always, please feel free to reach out with any questions you may have regarding these new routines.

A handwritten signature in black ink that reads "Robert Rodrigue".

Rob Rodrigue
Principal